

W.10.D.1

AGENDA COVER MEMO

AGENDA DATE: March 16, 2005

TO: LANE COUNTY BOARD OF COMMISSIONERS

DEPT.: LANE COUNTY ADMINISTRATOR'S OFFICE

PRESENTED BY: David Garnick, Budget/Financial Planning Mgr

AGENDA ITEM TITLE: Board Order No. _____ Approving Assistance Applications for Title II funds for the Forest Work Camp and Department of Youth Services for FY 04-05 and authorizing the County Administrator to sign the required applications.

I.MOTION: MOVE TO APPROVE THE ASSISTANCE APPLICATIONS FOR TITLE II FUNDS FOR THE FOREST WORK CAMP AND THE DEPARTMENT OF YOUTH SERVICES FOR FY 04-05 AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE REQUIRED APPLICATIONS.

ISSUE OR PROBLEM: The Forest Service and Bureau of Land Management have certain procedural steps for the disbursement of Title II funds. Following project approval by the Resource Advisory Committees (RAC), Lane County must submit an Application for Federal Assistance. An authorized representative must sign these applications. The Forest Work Camp has made applications to the Siuslaw National Forest (\$73,635), Willamette National Forest (\$304,677), Rogue/Umpqua National Forest (\$62,222) and Eugene BLM (\$166,513). The Department of Youth Services has made applications to the Eugene BLM (\$74,756), Siuslaw National Forest (\$12,459) and Willamette National Forest (\$37,378). All of these applications were approved by the respective RACs for County FY 04-05.

DISCUSSION: The Forest Service and BLM are using their standard procurement procedures for awarding Title II funds following approval by the RAC. These assistance agreements are an amendment to existing agreements. Because several of these amendments exceed \$100,000, Board approval is required and was provided for County FY02, FY03 and FY04 Title II projects under Board Orders 02-5-15-1, 03-01-15-2 and 04-3-31-6.

A. Background A combination of Title III and Title II funds are being used to fund a substantial portion of the Forest Work Camp and Department of Youth Services Juvenile Forest Work Crew operations. Lane County applied to the four RACs within Lane County for Title II funds and those have been approved. The Federal Assistance Application is a procedural step required before Lane County can receive payments.

B. Analysis

The Forest Service intends to use these assistance applications to modify the existing agreements with both the Forest Work Camp and Department of Youth Services, and as a procedural document needed to award federal reimbursement grants. The modifications to the existing agreements will be limited to the amount of money available for reimbursement in the current fiscal year. Approval of these applications is required before Lane County can receive Title II payments from the Forest Service and BLM. The BLM and Lane County signed a separate agreement in November 2002. The assistance agreements submitted to the BLM will be for the purpose of providing the necessary procedural documentation prior to receiving federal reimbursement grants.

C. Alternatives/Options

1. Complete applications for Title II funds and operate the Community Service Crews as planned.
2. Do not apply for Title II funds and fund the Materials and Supply costs of the crews and camp with General Funds.

D. Recommendations Approve option one and move to adopt the order as drafted.

E. Timing

Failure to gain approval of these applications may prevent Lane County from receiving Title II payments for activities performed and costs incurred in County FY 04-05.

IV. IMPLEMENTATION/FOLLOW-UP:

V. ATTACHMENTS:

- A. Proposed Board Order
- B. Applications For Federal Assistance

BEFORE THE BOARD OF COMMISSIONERS
FOR LANE COUNTY, OREGON

In the Matter of Approving Assistance Applications)
For Title II funds for the Forest Work Camp and the)
Department of Youth Services for FY 04-05 and) Order No. 05-
Authorizing the County Administrator to sign the)
Required Applications)

WHEREAS, the U.S. Forest Service and the Bureau of Land Management have established procurement procedures for the award of Title II funds; and

WHEREAS, authorizing signatures on applications are required to receive these funds; and

WHEREAS, seven projects have been approved by Resource Advisory Committees to provide Title II funds to the Forest Work Camp and the Department of Youth Services; and

WHEREAS, Board approval is required for applications over \$100,000 and two of the approved projects exceed this amount; and

WHEREAS, the award of Title II funds is required to fully fund Title III County Projects the Board has previously approved; and

WHEREAS, the Board has previously approved similar signing authority for amending existing federal assistance agreements under Title II in FY02, FY03 and FY04 (Board Orders 02-5-15-1, 03-01-15-2 and 04-3-31-6):

NOW, THEREFORE, it is hereby ordered:

1. The Board approves the Application for Federal Assistance to the Willamette National Forest not to exceed \$310,000 in Title II funds for the Forest Work Camp.
2. The Board approves the Application for Federal Assistance to the Siuslaw National Forest not to exceed \$75,000 in Title II funds for the Forest Work Camp.
3. The Board approves the Application for Federal Assistance to the Rogue/Umpqua National Forest not to exceed \$65,000 in Title II funds for the Forest Work Camp.
4. The Board approves the Application for Federal Assistance to the Eugene Bureau of Land Management not to exceed \$170,000 in Title II funds for the Forest Work Camp.

5. The Board approves the Application for Federal Assistance to the Eugene Bureau of Land Management not to exceed \$75,000 in Title II funds for the Department of Youth Services.
6. The Board approves the Application for Federal Assistance to the Willamette National Forest not to exceed \$40,000 in Title II funds for the Department of Youth Services.
7. The Board approves the Application for Federal Assistance to the Siuslaw National Forest not to exceed \$15,000 in Title II funds for the Department of Youth Services.
8. The County Administrator is authorized to sign Applications for Federal Assistance form 424 for Title II funds for FY 04-05 substantially in conformance with Exhibit A.

ADOPTED this _____ day of March, 2005.

LANE COUNTY BOARD OF COMMISSIONERS

Anna Morrison, Chair

3-8-05
Anna Morrison

APPLICATION FOR FEDERAL ASSISTANCE		2. DATE SUBMITTED 3/16/2005	APPLICANT IDENTIFIER
1. TYPE OF SUBMISSION:		3. DATE RECEIVED BY STATE	STATE APPLICATION IDENTIFIER
Application <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	Preapplication <input type="checkbox"/> Construction <input checked="" type="checkbox"/> Non-Construction	4. DATE RECEIVED BY FEDERAL AGENCY	FEDERAL IDENTIFIER Amend. 2 NFS02-CA-11061802-040
5. Applicant information			
Legal Name Lane County		Organizational Unit Sheriff's Office	
Address (give city, county, state, and zip code): 125 East 8th Avenue Eugene, Oregon 97401		Name and telephone number of the person to be contacted on matters involving this application (give area code) David Garnick (Bgt/Fin. Plan. Mgr) 541-682-3694	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 93-6002303		7. TYPE OF APPLICANT: (enter appropriate letter in box) <input checked="" type="checkbox"/> B. County	
8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, select appropriate letter(s) in box(es): A. Increase Award D. Decrease Duration B. Decrease Award E. Other (specify here): C. Increase Duration		A. State B. County C. Municipal D. Township E. Interstate F. Intermunicipal G. Special District H. Independent School District I. State Controlled Institution of Higher Learning J. Private University K. Indian Tribe L. Individual M. Profit Organization N. Other (Specify): _____ O. Non-Profit	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:		9. NAME OF FEDERAL AGENCY USFS- Willamette National Forest Contact: Mark Buehrig (541) 902-6970	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): Federal Lands in Lane County		11. DESCRIPTIVE TITLE OF APPLICANT PROJECT: Title II Community Service Work Crew	
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 7/1/2004	Ending Date 9/18/2007	a. Applicant Lane County	b. Project Community Svc. Work Camp
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	304,677.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____	
b. Applicant		b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW <input type="checkbox"/>	
c. State		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
d. Local		<input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
e. Other			
f. Program Income			
g. TOTAL	304,677.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative William A. VanVactor		b. Title County Administrator	c. Telephone number (541) 682-4207
d. Signature of Authorized Representative		e. Date Signed	

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8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, select appropriate letter(s) in box(es): A. Increase Award D. Decrease Duration B. Decrease Award E. Other (specify here): C. Increase Duration		9. NAME OF FEDERAL AGENCY USFS- Siuslaw National Forest Contact: Mark Buehrig (541) 902-6970	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:		11. DESCRIPTIVE TITLE OF APPLICANT PROJECT: Title II Community Service Work Crew	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): Federal Lands in Lane County			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 7/1/2004	Ending Date 9/18/2007	a. Applicant Lane County	b. Project Community Svc. Work Camp
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	73,635.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____	
b. Applicant		b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW <input type="checkbox"/>	
c. State		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
d. Local		<input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
e. Other			
f. Program Income			
g. TOTAL	73,635.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative William A. VanVactor		b. Title County Administrator	c. Telephone number (541) 682-4207
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8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, select appropriate letter(s) in box(es): A. Increase Award D. Decrease Duration B. Decrease Award E. Other (specify here): C. Increase Duration		9. NAME OF FEDERAL AGENCY USFS- Rogue/Umpqua National Forest Contact: Mark Buehrig (541) 902-6970	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:		11. DESCRIPTIVE TITLE OF APPLICANT PROJECT: Title II Community Service Work Crew	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.): Federal Lands in Lane County			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 7/1/2004	Ending Date 9/18/2007	a. Applicant Lane County	b. Project Community Svc. Work Camp
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	62,222.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____	
b. Applicant		b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372	
c. State		<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local		<input type="checkbox"/>	
e. Other		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income		<input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
g. TOTAL	62,222.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
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10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:		11. DESCRIPTIVE TITLE OF APPLICANT PROJECT: Inmate Work Crew	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 10/1/2004	Ending Date 9/30/2005	a. Applicant Lane County	b. Project Forest Work Camp
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	166,513.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____	
b. Applicant		b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372	
c. State		<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
d. Local		<input type="checkbox"/>	
e. Other		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income		<input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
g. TOTAL	166,513.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative William A. Van Vactor		b. Title County Administrator	c. Telephone number (541) 682-4207
d. Signature of Authorized Representative		e. Date Signed	

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5. Applicant Information			
Legal Name Lane County		Organizational Unit Dept. of Youth Services	
Address (give city, county, state, and zip code): 125 E. 8th Ave Eugene, OR 97401		Name and telephone number of the person to be contacted on matters involving this application (give area code) David Garnick (Bgt/Fin. Plan. Mgr) (541) 682-3694	
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8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, select appropriate letter(s) in box(es): A. Increase Award D. Decrease Duration B. Decrease Award E. Other (specify here): C. Increase Duration		9. NAME OF FEDERAL AGENCY Bureau of Land Management Contact: Jeanne Remiro (541) 683-6229	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER:		11. DESCRIPTIVE TITLE OF APPLICANT PROJECT: Juvenile Forest Work Team	
12. AREAS AFFECTED BY PROJECT (cities, counties, states, etc.):			
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date 10/1/2004	Ending Date 9/30/2005	a. Applicant Lane County	b. Project Youth Forest Crew
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	74,756.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____	
b. Applicant		b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW <input type="checkbox"/>	
c. State			
d. Local			
e. Other			
f. Program Income		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
g. TOTAL	74,756.00	<input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
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8. TYPE OF APPLICATION <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input checked="" type="checkbox"/> Revision If Revision, select appropriate letter(s) in box(es): <input checked="" type="checkbox"/> A. Increase Award <input checked="" type="checkbox"/> C. Increase Duration A. Increase Award D. Decrease Duration B. Decrease Award E. Other (specify here): C. Increase Duration		9. NAME OF FEDERAL AGENCY USFS- Willamette National Forest Contact: Mark Buehrig (541) 902-6970	
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a. Federal	37,378.00	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON: DATE: _____ b. <input type="checkbox"/> NO. PROGRAM IS NOT COVERED BY E.O. 12372 <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW <input type="checkbox"/>	
b. Applicant			
c. State			
d. Local			
e. Other			
f. Program Income			
g. TOTAL	37,378.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT? <input type="checkbox"/> Yes if "Yes" attach an explanation <input type="checkbox"/> No.	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative William A. VanVector		b. Title County Administrator	c. Telephone number (541) 682-4207
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f. Program Income			
g. TOTAL	12,459.00		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT, THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED			
a. Typed Name of Authorized Representative William A. VanVector		b. Title County Administrator	c. Telephone number (541) 682-4207
d. Signature of Authorized Representative		e. Date Signed	