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AGENDA COVER MEMO

AGENDA DATE:

March 16, 2005

TO:

LANE COUNTY BOARD OF COMMISSIONERS

DEPT.:

LANE COUNTY ADMINISTRATOR'S OFFICE

PRESENTED BY:

David Garnick, Budget/Financial Planning Mgr

AGENDA ITEM TITLE:

Board Order No. Approving Assistance Applications for Title II funds for the Forest Work Camp and Department of Youth Services for FY 04-05 and authorizing the County Administrator to

sign the required applications.

I.MOTION:

MOVE TO APPROVE THE ASSISTANCE APPLICATIONS FOR TITLE II FUNDS FOR THE FOREST WORK CAMP AND THE DEPARTMENT OF YOUTH SERVICES FOR FY 04-05 AND AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN THE

REQUIRED APPLICATIONS.

ISSUE OR PROBLEM:

The Forest Service and Bureau of Land Management have certain procedural steps for the disbursement of Title II funds. Following project approval by the Resource Advisory Committees (RAC), Lane County must submit an Application for Federal Assistance. An authorized representative must sign these applications. The Forest Work Camp has made applications to the Siuslaw National Forest (\$73,635), Willamette National Forest (\$304,677), Roque/Umpqua National Forest (\$62,222) and Eugene BLM (\$166,513). The Department of Youth Services has made applications to the Eugene BLM (\$74,756), Siuslaw National Forest (\$12,459) and Willamette National Forest (\$37,378). All of these applications were approved

by the respective RACs for County FY 04-05.

DISCUSSION:

The Forest Service and BLM are using their standard procurement procedures for awarding Title II funds following approval by the RAC. These assistance agreements are an amendment to existing Because several of these amendments exceed agreements. \$100,000, Board approval is required and was provided for County FY02, FY03 and FY04 Title II projects under Board Orders 02-5-15-1. 03-01-15-2 and 04-3-31-6.

A. Background

A combination of Title III and Title II funds are being used to fund a substantial portion of the Forest Work Camp and Department of Youth Services Juvenile Forest Work Crew operations. Lane County applied to the four RACs within Lane County for Title II funds and those have been approved. The Federal Assistance Application is a procedural step required before Lane County can

receive payments.

B. Analysis

The Forest Service intends to use these assistance applications to modify the existing agreements with both the Forest Work Camp and Department of Youth Services, and as a procedural document needed to award federal reimbursement grants. The modifications to the existing agreements will be limited to the amount of money available for reimbursement in the current fiscal year. Approval of these applications is required before Lane County can receive Title II payments from the Forest Service and BLM. The BLM and Lane County signed a separate agreement in November 2002. The assistance agreements submitted to the BLM will be for the purpose of providing the necessary procedural documentation prior to receiving federal reimbursement grants.

C. Alternatives/Options

- 1. Complete applications for Title II funds and operate the Community Service Crews as planned.
- 2. Do not apply for Title II funds and fund the Materials and Supply costs of the crews and camp with General Funds.
- D. Recommendations Approve option one and move to adopt the order as drafted.
- E. Timing

Failure to gain approval of these applications may prevent Lane County from receiving Title II payments for activities performed and costs incurred in County FY 04-05.

- IV. IMPLEMENTATION/FOLLOW-UP:
- V. ATTACHMENTS:
 - A. Proposed Board Order
 - B. Applications For Federal Assistance

BEFORE THE BOARD OF COMMISSIONERS FOR LANE COUNTY, OREGON

In the Matter of Approving Assistance Application	s)	
For Title II funds for the Forest Work Camp and th	e)	
Department of Youth Services for FY 04-05 and)	Order No. 05-
Authorizing the County Administrator to sign the)	
Required Applications)	

WHEREAS, the U.S. Forest Service and the Bureau of Land Management have established procurement procedures for the award of Title II funds; and

WHEREAS, authorizing signatures on applications are required to receive these funds; and

WHEREAS, seven projects have been approved by Resource Advisory Committees to provide Title II funds to the Forest Work Camp and the Department of Youth Services; and

WHEREAS, Board approval is required for applications over \$100,000 and two of the approved projects exceed this amount; and

WHEREAS, the award of Title II funds is required to fully fund Title III County Projects the Board has previously approved; and

WHEREAS, the Board has previously approved similar signing authority for amending existing federal assistance agreements under Title II in FY02, FY03 and FY04 (Board Orders 02-5-15-1, 03-01-15-2 and 04-3-31-6):

NOW, THEREFORE, it is hereby ordered:

- 1. The Board approves the Application for Federal Assistance to the Willamette National Forest not to exceed \$310,000 in Title II funds for the Forest Work Camp.
- 2. The Board approves the Application for Federal Assistance to the Siuslaw National Forest not to exceed \$75,000 in Title II funds for the Forest Work Camp.
- 3. The Board approves the Application for Federal Assistance to the Rogue/Umpqua National Forest not to exceed \$65,000 in Title II funds for the Forest Work Camp.
- 4. The Board approves the Application for Federal Assistance to the Eugene Bureau of Land Management not to exceed \$170,000 in Title II funds for the Forest Work Camp.

- 5. The Board approves the Application for Federal Assistance to the Eugene Bureau of Land Management not to exceed \$75,000 in Title II funds for the Department of Youth Services.
- 6. The Board approves the Application for Federal Assistance to the Willamette National Forest not to exceed \$40,000 in Title II funds for the Department of Youth Services.
- 7. The Board approves the Application for Federal Assistance to the Siuslaw National Forest not to exceed \$15,000 in Title II funds for the Department of Youth Services.
- 8. The County Administrator is authorized to sign Applications for Federal Assistance form 424 for Title II funds for FY 04-05 substantially in conformance with Exhibit A.

A DODTED Akia	day of March	2005
ADOPTED this	day of March,	ZUUD.

LANE COUNTY BOARD OF COMMISSIONERS

Anna Morrison, Chair

3-8-05

Page 2 of 2

APPLICATION F	FOR		2. DATE SUBMI	TED APPLICANT		DENTIFIER	
FEDERAL ASSI	STANCE		1	3/16/2005	Ì		
1. TYPE OF SUBMISS			3. DATE RECEIVE	D BY STATE	STATE APPLIC	ATION IDENTIFIER	
Application ☐ Construction ☑ Non-Construction	Preapplication ☐ Construction ☑ Non-Constr	n	4. DATE RECEIVE	D BY FEDERAL AGENCY	FEDERAL IDEN	ITIFIER NFS02-CA-11061802-040	
5. Applicant Information			1				
Legal Name	-			Organizational Unit			
Lane County				Sheriff's Office			
Address (give city, county, st	late, and zip code):					ontacted on matters involving	
125 East 8 th Avenu	P			this application (give area code)			
Eugene, Oregon 97				David Garnick (E	gt/Fin. Plan. Mgi	r) 541-682-3694	
6. EMPLOYER IDENTIFICA	TION NUMBER (EIN):			7. TYPE OF APPLICAN	T: (enter appropriate letter	in box) B. County	
93-6002303	}			A. State	H. Independent S		
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	William A. Van	Vactor		County	Administrator	(541) 692 4207	
- Bi	-					(541) 682-4207	
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APPLICATION F	OR		2. DATE SUBMIT	TED	APPLICANT IDE	NTIFIER	
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5. Applicant Information	<u> </u>			<u> </u>			
Legal Name				Organizational Unit			
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Address (give city, county, st	ate, and zip code):					ntacted on matters involving	
125 East 8 th Avenu	e			this application <i>(give area code)</i> David Garnick (Bgt/Fin. Plan. Mgr) 541-682-3694			
Eugene, Oregon 97	7401						
6. EMPLOYER IDENTIFICA	TION NUMBER (EIN):		-	7. TYPE OF APPLICANT	: (enter appropriate letter	in box) B. County	
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	William A. Van	vactor		County	- Anning Hallor	(541) 682-4207	
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	William A. Van	Vactor		County	Administrator	(541) 682-4207	
d. Signature of Authorized R	tenresentative					e. Date Signed	
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APPLICATION	FOR		2. DATE SUBMIT	ITED	APPLICANT ID	ENTIFIER	
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5. Applicant Information	on						
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125 E. 8 th Ave				this application (give area code)			
Eugene, OR 9740	1			David Garnick (E	gVFın. Plan. Mg	r) (541) 682-3694	
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a. Federal	 		16. IS APPLICATION	SUBJECT TO KEVIEW B	Y STATE EXECUTIVE O	RDER 12372 PROCESS?	
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	William A. Van	Vactor	•	County	Administrator	(541) 682-4207	
 d. Signature of Authorized I 	Representative					e. Date Signed	
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APPLICATION FOR			2. DATE SUBMITTED API		APPLICANT ID	APPLICANT IDENTIFIER	
FEDERAL ASSISTANCE		3/16/2005					
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"							
Lane County				Dept. of Youth S	ervices 		
Address (give city, county, st	ate, and zip code):			Name and telephone num this application (give area		ontacted on matters involving	
125 East 8 th Avenue	e			David Garnick (E	•	r) 541_682_3694	
Eugene, Oregon 97	401			David Garmon (2	.go	,, 0,,, 002 0001	
6. EMPLOYER IDENTIFICA	TION NUMBER (EIN):			7. TYPE OF APPLICANT	: (enter appropriate letter	in box) B. County	
93-6002303				A. State B. County	H. Independent S	School District Institution of Higher Learning	
8. TYPE OF APPLICATION	Mor.	A'	Øb. til.	C. Municipal	J. Private Univer		
□New	⊠ Continua	iuon	⊠Revision	D. Township E. Insterstate	K. Indian TribeL. Individual		
If Revision, select approp		rease Award		F. Intermunicipal G. Special District	M. Profit OrganizN. Other (Specify		
letter(s) in box(es):	C. Inc	rease Duratio	<u>n</u> r	,	O. Non-Profit	<i>"</i>	
A. Increase Award D. Decrease Decrease Decrease Award E Other (speci			Duration ecify here):	9. NAME OF FEDER	RAL AGENCY		
	se Duration			LICES Will	amette National I	Forest Contact: Mark	
				Buehrig (541) 902-6970			
10. CATALOG OF FEDER	RAL DOMESTIC ASSIST	TANCE NUM	BER:	11. DESCRIPTIVE T	THE OF APPLICANT P	ROJECT:	
12. AREAS AFFECTED BY	DDO IECT (chies coun	tine etatos	atc l:	Title	Il Juvenile Fores	t Work Team	
13. PROPOSED PROJECT	deral Lands in La		Y RESSIONAL DISTRI	ICTE OF		 -	
Start Date	Ending Date	a. Applicant			b. Project		
'"'	9/18/2007				•	s Essect Mark Team	
7/1/2004 15. ESTIMATED FUNDING:		<u> </u>		County SUBJECT TO REVIEW B		e Forest Work Team	
a. Federal							
	37,	,378.00	2 VEC THIS !	a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:			
b. Applicant							
c. State			DATE				
d. Local			h □ NO PRO	GRAM IS NOT COVE	RED BY E () 12372		
e. Other				GRAM HAS NOT BEEN		TE FOR REVIEW	
e. Other							
f. Program Income		17.	IS THE APPLICAL	NT DELINQUENT ON ANY	FEDERAL DEBT?	· -	
			_			-	
g. TOTAL	27	279.00	☐ Yes i	f "Yes" attach an explanation	on	□ No.	
40 TO THE BEST OF 100 W		,378.00	THIS ARRIVESTICS	PIDDEADD ICATION ARE T	THE AND CORRECT THE	DOCUMENT HAS BEEN DULY	
AUTHORIZED BY THE GOVE	RNING BODY OF THE AP	PLICANT AND	THIS APPLICATION THE APPLICANT V	VILL COMPLY WITH THE A	TTACHED ASSURANCES	IF THE ASSISTANCE IS AWARDED	
a. Typed Name of Authorized				b. Title	Administrator	c. Telephone number	
	William A. Van	Vactor		County		(541) 682-4207	
d. Signature of Authorized R	epresentative					e. Date Signed	
	<u> </u>			<u> </u>		Chandraid Farm 404 (DEV A	

APPLICATION FOR	PPLICATION FOR 2. DATE SUBMIT		APPLICANT IDE	ENTIFIER	
FEDERAL ASSISTANCE		3/16/2005			
1. TYPE OF SUBMISSION:	3. DATE RECEIVE	D BY STATE	STATE APPLICA	ATION IDENTIFIER	
Application Preapplication ☐ Construction ☐ Non-Construction ☐ Non-Construction		D BY FEDERAL AGENCY	FEDERAL IDEN		
5. Applicant Information			<u>'</u>		
Legal Name		Organizational Unit			
Lane County		Dept. of Youth S	ervices		
Address (give city, county, state, and zip code):		Name and telephone num	ber of the person to be co	ntacted on matters involving	
125 East 8 th Avenue		this application (give area code)			
Eugene, Oregon 97401		David Garnick (E	gt/Fin. Plan. Mgr) 541-682-3694	
6. EMPLOYER IDENTIFICATION NUMBER (EIN):	 .	7. TYPE OF APPLICANT	: (enter appropriate letter	in box) B. County	
93-6002303		A. State	H. Independent S	chool District	
8. TYPE OF APPLICATION		B. County C. Municipal		Institution of Higher Learning	
□New ⊠Continuation	Revision	D. Township	J. Private UniversK. Indian Tribe	ıty	
	_	E. Insterstate	L. Individual		
If Revision, select appropriate A. increase Awar	<u></u>	F. Intermunicipal G. Special District	M. Profit OrganizaN. Other (Specify)		
letter(s) in box(es): C. Increase Durat	uon		O. Non-Profit	· <u></u>	
	e Duration pecify here):	9. NAME OF FEDERAL AGENCY			
		USFS- Siuslaw National Forest Contact: Mark Buehrig (541) 902-6970			
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUI	MBER:	11. DESCRIPTIVE T	ITLE OF APPLICANT PR	OJECT:	
12. AREAS AFFECTED BY PROJECT (cities, countles, states Federal Lands in Lane Countles, approach project	ity		l Juvenile Forest	Work Team	
	RESSIONAL DISTRI		The second second		
Start Date Ending Date a. Applicar	nt		b. Project		
7/1/2004 9/18/2007	Lane (County	Juvenile	Forest Work Team	
15. ESTIMATED FUNDING:	6. IS APPLICATION	SUBJECT TO REVIEW B	STATE EXECUTIVE OR	DER 12372 PROCESS?	
a. Federal 12,459.00	- V50 THO 5				
b. Applicant		PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:			
c. State					
d. Local	b. NO. PRO	GRAM IS NOT COVER	RED BY E.O. 12372 SELECTED BY STAT	F FOR REVIEW	
e. Other		TO THE SELECT	011101110111	ET OKTILITY	
f. Program Income	7. IS THE APPLICAN	IT DELINQUENT ON ANY	FEDERAL DEBT?		
g. TOTAL 12,459.00	☐ Yes if	"Yes" attach an explanatio	n	☐ No.	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA I AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AN	N THIS APPLICATION	PREAPPLICATION ARE TR	UE AND CORRECT, THE D	OCCUMENT HAS BEEN DULY	
a. Typed Name of Authorized Representative		b. Title		c. Telephone number	
William A. VanVactor		County	Administrator	(541) 682-4207	
d. Signature of Authorized Representative				e. Date Signed	
		·		Standard Form 424 (REV.4.4	